1. Definitions

In these Terms and Conditions, the following words shall have the following meanings:

- University shall mean the University of Cambridge of The Old Schools, Trinity Lane, Cambridge CB2 1TN;
- ‘Anniversary’ any anniversary of the date upon which Membership of the Fitness Suite, Sports Services or Centre only begins for the Member;
- ‘Centre’ shall mean The Cambridge University Sports Centre, West Cambridge as further described on the Website;
- ‘Fitness Suite’ shall mean those facilities included in the Fitness, Strength and Conditioning Suite within the Centre as further described on the Website;
- ‘Centre Membership’ shall mean valid membership of the Centre, in accordance with the provisions of clause 2 of these Terms and Conditions, and ‘Centre Membership’ shall be construed accordingly;
- ‘Fitness Suite Membership’ shall mean valid membership of the Fitness Suite, in accordance with the provisions of clause 3 of these Terms and Conditions, and ‘Fitness Suite Membership’ shall be construed accordingly;
- ‘Director’ shall mean the Director of Sports Services, or his nominee(s);
- ‘Department’ shall mean the Department of Sports Services;
- ‘Fee’ shall mean the fees payable for Centre Membership, as appropriate;
- ‘Hire’ shall mean a Member who has booked use of any Sports Facilities;
- ‘Membership’ shall mean Centre Membership and/or Fitness Suite Membership, as appropriate;
- ‘Membership Fees’ shall mean the fees payable for Centre Membership, Fitness Suite, Squash or Class Membership, as appropriate, at the rate notified by the University to the prospective Member at time of their application for Membership or subsequent renewal;
- ‘Member’ shall mean an individual who holds a valid Membership;
- ‘Member’ shall mean a Member who has booked use of any Sports Facilities;
- ‘Booked Period’ shall mean the period(s) of any day or part thereof reserved for the use of the Hire;
- ‘Department Staff’ shall mean staff of the University of Cambridge, employed through the Sports Service;
- ‘Sports Facilities’ shall mean all bookable sports spaces and courts within the Centre;
- ‘Website’ shall mean the website through which the University provides information about the Centre as notified to Members by the University;
- ‘CAMBients Website’ shall mean www.admin.cam.ac.uk/offices/hiristaff/benefits/; and
- ‘Salary Exchange’ shall mean an arrangement whereby a Fitness Suite or Squash Member with an acceptable salary or Class member of staff employed by or on behalf of the Department agrees to provide a letter from their GP, Physiotherapist or other specific medical professional before access to the Centre (or any part thereof) is granted or continued by the Department.

2. Membership and use of the Centre

2.1 The University, at its sole discretion, offers Membership and provides use of the Centre to staff under the Salary Exchange Scheme in accordance with these Terms and Conditions. The criteria for eligibility shall be set out on the CAMBients Website from time to time and the University’s decision as to who is eligible or continues to be eligible to participate in the Salary Exchange Scheme shall be final.

2.2 On application for Membership under the Salary Exchange Scheme, a one-off payment may be made directly by the applicant to the Department to enable them to enjoy the benefits of Membership on a temporary basis for the remainder of month in which such application is made. Such an application for Membership under the Salary Exchange Scheme will be accepted when the first reduction is made in the pay of the member of staff concerned but pending such acceptance applicants shall be permitted to use Centre without further charge from the first day of the month after the month following the month when the first reduction is made and the benefit is determined by the University to be ineligible for Membership under the Salary Exchange Scheme, their use of Centre shall be withdrawn forthwith.

2.3 Members are required to disclose on the form provided any medical conditions they have or which they may develop during their period of Membership which may be relevant to their use of the facilities at the Centre. For certain medical conditions and in the interests of Members’ health and safety, the University may require Members to provide a letter from their GP, Physiotherapist or other specific medical professional before access to the Centre (or any part thereof) is granted or continued by the Department.

3. Centre Membership

3.1.1 Subject to these Terms and Conditions, CENTRE MEMBERSHIP IS VALID FOR 12 MONTHS from the date of purchase and for such time thereafter as the Member maintains continuous regular Membership and who has notified the University of any change of name or address.

3.1.2 Centre Membership entitles the holder to apply for Fitness Suite, Squash or Class Membership to book staffed or unstaffed and classes run by or on behalf of the Department within the Centre and (b) Sports Facilities in accordance with these Terms and Conditions.

3.1.3 Centre Membership is non-transferable.

3.1.4 All Centre Members agree at all times to comply with these Terms and Conditions and/or (as applicable) such other terms and conditions that the University and the relevant Centre agree shall apply to their Membership from time to time. Failure to do so may result in termination of Centre Membership, in accordance with clause 7.1 below.

3.2 Membership Fees and Payment

3.2.1 Membership Fees for Centre Membership shall be payable as a single one-off payment, to be made by cash, debit card, credit card or cheque and shall not be part of the Salary Exchange.

3.3 Booking Fees

3.3.1 Fees for the booking of sports facilities, classes or forms shall not form part of the Salary Exchange and shall be paid in full by the Member in accordance with these terms and conditions.

4. Fitness Suite or Squash Membership

4.1 General

4.1.1 Fitness Suite, Squash or Class only Membership is only available to Centre Members (please see clause 7.1.1.1). Subject to these Terms and Conditions

4.1.2 Subject to these Terms and Conditions and in particular Clauses 5, 6 and 7, FITNESS SUITE MEMBERSHIP / CLASSES MEMBERSHIP provided by the University under the SALARY EXCHANGE SCHEME is only AVAILABLE FOR A TERM OF NOT MORE THAN 12 MONTHS.

4.2.1 Membership under the Salary Exchange Scheme will start on the first day of the month in which the University receives the application to continue the Monthly Membership and will end after the twelfth month periods on each Anniversary of that Member unless the Member gives notice in writing to the Department one month prior to any Anniversary that they do not wish to renew their Membership. The University reserves the rights to withdraw the Membership following any Anniversary and the standard terms and conditions of membership under the Salary Exchange Scheme will apply. Subject to the University’s willingness to continue the Monthly Membership, the Centre Suite, Fitness Suite, Squash or Class only Membership shall be met by the University under the Salary Exchange Scheme, subject to the Member accepting an agreed reduction in their pay. The Member will continue to be responsible for any entries made prior to the Member accepting the standard terms and conditions and the reduction in salary applicable for the twelve months following such Anniversary so that the Member can determine whether they wish to accept the terms on which the renewal is to be made and to remind the Member of the need to serve one month’s written notice should they not wish to renew their Membership on that basis.

4.3.1 Fitness Suite, Squash and class only Memberships are non-transferable. 4.4.1 Fitness Suite and Class only Memberships agree with these Terms and Conditions and/or (as applicable) such other terms and conditions that the University and the relevant Centre agree shall apply to their Membership from time to time. Failure to do so may result in termination of their Membership and Centre Membership, in accordance with clause 7.1 below.

5. Membership Types

5.1.1 RED Fitness Suite Membership entitles the Fitness Suite Member to access facilities in the Fitness Suite during off peak opening hours only to book classes run by or on behalf of the Department within the Centre at a reduced rate, subject to availability.

5.2.1 GOLD Fitness Suite Member entitles access to facilities in the Fitness Suite during all opening hours and to book squa.
8. Safety Procedures and Code of Conduct

8.1 Members shall comply with the Centre’s Code of Conduct, a copy of which is provided to Members to accept before accepting these Terms and Conditions and which is displayed prominently in the Centre and made available through the Website and relates to opening hours, safety, hygiene, the facilities and equipment, the standard of dress, health and safety, the prohibition of smoking and the use of mobile phones to the extent that these provisions make reasonable changes to the Code of Conduct at any time. Advance notice shall be given unless an immediate change is required for reasons of safety. Members shall comply with the reasonable instructions of the Department Staff while in the Centre.

8.2 Appropriate sporting clothing and footwear must be worn at all times during sporting activities. Users are asked to store personal belongings and valuables in the Sports Facilities changing areas. Changing clothes outside of the designated changing areas within the Centre is not permitted.

8.3 Clothing bearing the fire alarm, all members and Users must leave the Centre. Department Staff will direct Members and Users to the nearest assembly point and only on their instruction can Users return into the Centre.


9.1 All Members may book Sports Facilities up to 7 days in advance of the desired booked period; however, only Members may book squash courts up to 14 days in advance. The fees payable in respect of such bookings shall be the relevant fees notified by the University to the relevant Member at time of their booking. Bookings must be paid for at the time of all booking. All bookings are non-transferable.

9.2 Subject to clauses 9.6 and 9.7, Members may make bookings under this clause 9 on behalf of non-Members.

9.3 Fitness Suite Members are not entitled to any additional benefits over Centre Members with regard to the booking of Sports Facilities other than the Fitness Suite. Squash only Members may book squash courts 14 days in advance.

9.4 A Booked Period is the total time for which the relevant Sports Facility is booked and any necessary set up of equipment must be completed during the Booked Period. Members should bear this in mind when making a booking.

9.5 Any booking cancellations made at least 24 hours prior to the start of the Booked Period will not incur any charge. Any booking which is not cancelled after that time or ‘no shows’ will not be refunded.

9.6 The Member who made the booking must be present and take part in the activity that has been booked failing which the booking shall not be granted or may be withdrawn and access to the Sports Facility as booked will not be granted or may be withdrawn.

9.7 A Member booking the activity shall ensure that all Users who take part in the booked activity as a result of the Member’s booking adhere to the Centre’s Code of Conduct. Any information given in the Code of Conduct by any such Users may result in action being taken against the Member who made the booking.

9.8 Members and Users participating in any activity booked under this clause 9 must arrive in time to check in at Reception. Change clothes where necessary, and to make their way to the booking location prior to the start of the Booked Period.

9.9 A Member who has not checked in at least 15 minutes before the start of the Booked Period, Department Staff may reassign the booked Sports Facilities to any waiting Members and no refund will be offered to the Member who made the booking.

9.10 Alterations and blue swimmer must adhere to the guidelines on booking squash courts provided on the Membership Rates information sheet.

9.11 The University may cancel any Court Booking without notice. Some areas of the Centre may display booking sheets with member names on, but no more, for the purpose of identifying court bookings in the squash area. Personal Data will remain held in accordance as per section 17 Personal Data.

10. Classes

10.1 All Members may book in advance to attend classes run by or on behalf of the Department at the Fitness Suite, subject to availability and in accordance with the provisions of this clause.

10.2 Members with Blue Fitness Suite or Class Only Membership may book onto any Class that takes place during peak and off-peak times, at no additional cost, up to 7 days in advance of the relevant Class.

10.3 Members with either a Gold or Red Fitness Suite Membership may book classes that take place during peak and off-peak times, up to 7 days in advance, and are required to pay that discounted Class fee (as notified to the relevant Member by the University at the time of booking) on the day of the relevant Class.

10.4 Members with a Centre Membership only may book onto any Class that takes place during peak and off-peak times, up to 7 days in advance of the relevant Class, and are required to pay the relevant Class fee (as notified to the relevant Member by the University at the time of booking) at the time of booking.

10.5 If a Member wishes to cancel a booking for a Class, they must do so in person at the Centre or by telephone by calling the Centre’s reception (01223 336580 or such other number as the University may publish from time to time) at least 2 hours prior to the start of the relevant Class. Members may only cancel less than 2 hours prior to the relevant Class, or if they do not attend a booked Class, they will incur a £2 fee (except where they have been prevented from attending a booked Class by reasons beyond their reasonable control). Members will then not be permitted to book into another Class until this fee has been paid. This clause 10.5 applies to all Members.

10.6 A Member should arrive at least 15 minutes prior to the relevant Class to allow time to check in, change, and to make their way to the Class location. Members must check in, and where necessary, pay the relevant Class fee, on arrival at the Centre reception. If Members have not checked in 5 minutes before the relevant Class, Department Staff may reassign the booked place to any waiting Members. Reserve lists will only operate ‘on the day’ for Members who book onto a Class approved in the Fitness Suite 5 minutes before the start of the Class. The Department reserves the right for Class instructors to refuse entry to Members and/or Users arriving late to classes on any occasion.

11. Booking Courses

11.1 All Members may book in advance to attend courses run by or on behalf of the Department at the Centre, the details of which the University shall publish and advertise through the Website and on posters, flyers and other marketing materials published with the Centre.

11.2 Booking, cancellation, confirmation and certification of courses shall be subject to the Member meeting and complying with the specific requirements of the relevant course published by the University.

12. Admission, Access, Opening Times and Temporary Closures

12.1 Details of the Centre opening hours, peak and off peak times and annual holiday closures are displayed within the Centre and on the Website.

12.2 The University may have to enforce temporary closures of all or part of the Centre and/or Fitness Suite. Details of any such closures will be displayed in the Centre. It is expected that such closures will occur during the University’s exam period, and from time to time throughout the year.

12.3 No person under the age of 18 will be admitted to the Fitness Suite, except during designated, supervised sessions, or with prior agreement by the Director.

12.4 In the event of the Fitness Suite reaching its maximum user number, Department Staff may refuse entry to Members and/or Users on health and safety grounds.

12.5 Members under the Salary Exchange Scheme must bring their University card with them on entering. All access to the Fitness Suite failing which the Department reserves the right to refuse entry.

12.6 At any one time, up to two weight training platforms may be reserved by Department Staff for University team or athlete training purposes, and will not be available to Members during these times. Where practicable, the times of these sessions will be displayed in the Centre.

13. Parking

13.1 Subject to clause 13.3, Members may park in the car parks 6 & 7 at the top of Philippa Fawcett Drive within the West Cambridge Site, subject to availability, between the hours of 6.30am and 8.30am, and between the hours of 3.30pm and 10.30pm whilst using the facilities within the Centre.

13.2 Subject to clause 13.3, use of the Centre car parks between the hours of 8.30am and 3.30pm may be available for Members visiting the Centre during those times but must be booked online in advance.

13.3 Vehicles must be removed from the car park on leaving the Centre and any Member failing to remove their vehicle may be subject to the removal of the parking rights set out in clauses 13.1 and 13.2.

14. Lockers

14.1 In the Fitness Suite are operated by University Cards or Membership Cards. Lockers in the other Sports Facilities changing areas are on a keypad system.

14.2 Users must remove their belongings from the lockers when they leave the Fitness Suite. Department Staff will remove the contents from any locker overnight. Users can claim the contents the Department has removed from the Centre Reception up to six weeks after removal. After this time, unclaimed items may be donated by the University to charity.

14.3 In the Centre, the Department reserves the right for Members for any loss or damage they may suffer if it fails to carry out its obligations under these Terms and Conditions or to a reasonable standard or breaches any duties imposed on it by law (including if it causes the death or personal injury to a Member by its negligence) unless that failure is attributable to:

14.5.1 the Member’s own fault;

14.5.2 a third party unconnected with the provision of services under these Terms and Conditions;

14.5.3 events which neither the University nor its suppliers could have foreseen or forestalled even if the University had taken all reasonable care.

14.6 Loss or Damage to Personal Property

The University’s liability to compensate Members for any loss or damage to personal property is limited to a reasonable amount, having regard to such factors as whether the damage was due to:

14.6.1 the Member’s own fault;

14.6.2 a third party unconnected with the provision of services under these Terms and Conditions;

14.6.3 events which neither the University nor its suppliers could have foreseen or forestalled even if the University had taken all reasonable care.

17. Personal Data

The University will hold Members’ contact details in accordance with the University’s privacy policy published at http://www.cam.ac.uk/about-this-site/privacy-policy on its secure database and may use them in case of an emergency or in case it needs to a Member about a booking or in an emergency; this may be by telephone, email or text message. The University will not pass any details on to any other organisations, but may use some of the information provided to monitor sales and use of the Sports Facilities. Information disclosed pursuant to Clause 2.3 will be held on record on the secure Membership and Bookings Database so that it may be available to view by appropriate staff for Health and Safety purposes.

18. Notices

Notices to the University under these Terms and Conditions, including notices of cancellation of Membership, shall be made in writing to the following address, or such other address as the University may advertise from time to time:

The Head of Operations, The University of Cambridge Sports Centre, Philippa Fawcett Drive, Cambridge, CB3 0AS or via email at membership@cambridge-sports.com or via telephone on 01223 336580.

19. Severability

No provision or part-provision of these Terms and Conditions is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of these Terms and Conditions.

20. Governing Law and Jurisdiction

These Terms and Conditions and any dispute or claim arising out of or in connection with them or their subject matter or formation (including non-contractual disputes or claims) (“Disputes”) shall be governed and construed in all respects in accordance with English law and the courts of England and Wales shall have exclusive jurisdiction to settle Disputes.