

Evaluation Sheet

**Application for promotion from 1st October 2016 to a
University Senior Lectureship**

FACULTY PROMOTIONS COMMITTEE EVALUATION

THIS DOCUMENT IS DISCLOSABLE UNDER THE FEEDBACK ARRANGEMENTS.

Applicant : _____ Faculty/Department : _____

Terms of Evaluation:

Applications should be evaluated relation to the criteria for each of the senior academic offices for which the applicant is eligible for consideration (Section 5).

Performance descriptors (bandings): *The appropriate boxes should be ticked to record the relevant Committee's decisions. Faculty Promotions Committees should provide comment in relation to each criterion for the office for which the candidate has applied, taken from the Minutes of their meeting.*

Research/Scholarship Criterion

There must be achievement in research/scholarship that allows the Faculty or Department to count the applicant as research-active.

Tick box*

Comment

Clear evidence	<input type="checkbox"/>	
Insufficient evidence	<input type="checkbox"/>	
Clearly unsatisfactory	<input type="checkbox"/>	

* Banding is 'capped' at clear evidence for the assessment of this criterion

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Teaching Criterion

There must be sustained excellence in teaching with reference to: course development and innovation; and the delivery of teaching including, as appropriate, lecturing, conducting seminars, supervising undergraduate and graduate students, and directing studies (if applicable). 'Sustained excellence in teaching' may be interpreted as consistently excellent performance across a range of teaching and teaching-related activity.

Comment

Outstanding evidence	<input type="checkbox"/>	
Strong evidence	<input type="checkbox"/>	
Clear evidence	<input type="checkbox"/>	
Insufficient evidence	<input type="checkbox"/>	
Clearly unsatisfactory	<input type="checkbox"/>	

General Contribution Criterion

There must be an effective contribution to the subject other than in teaching and research. This may include administration and, where appropriate, management of research groups and the creation and management of multi- institutional/national/international research facilities. It may also include contributions to the subject made more widely, for example, widening participation activity and the design and delivery of outreach programmes, also editorial work, and clinical work (if applicable).

Comment

Outstanding evidence	<input type="checkbox"/>	
Strong evidence	<input type="checkbox"/>	
Clear evidence	<input type="checkbox"/>	
Insufficient evidence	<input type="checkbox"/>	
Clearly unsatisfactory	<input type="checkbox"/>	

Signed: _____
Chair of Faculty Promotions Committee

Date: _____

Evaluation Sheet

This document may be provided to candidates after completion of the relevant annual exercise, as written feedback on their application.

Additionally, the relevant Head of Institution will also ensure all unsuccessful candidates are offered feedback in person.