

Evaluation Sheet

Application for promotion from 1st October 2018 to a University Senior Lectureship

SUB-COMMITTEE EVALUATION

THIS DOCUMENT IS DISCLOSABLE UNDER THE FEEDBACK ARRANGEMENTS.

Applicant : _____ Faculty/Department : _____

Terms of Evaluation:

Applications should be evaluated in relation to the criteria for each of the senior academic offices for which the applicant is eligible for consideration (Section 5).

Performance descriptors (bandings): *The appropriate boxes should be ticked to record the relevant Committee's decisions. Sub-Committees should provide comment in relation to each criterion for the office for which the candidate has applied taken from the minutes of the meeting. These comments will form the basis of the feedback recorded in the notification letters to unsuccessful candidates and given orally at the feedback meeting with the Head of Institution, if requested.*

Research/Scholarship Criterion

There must be achievement in research/scholarship that allows the Faculty or Department to count the applicant as research-active.

Tick box*	Comment
Clear evidence <input type="checkbox"/>	
Insufficient evidence <input type="checkbox"/>	
Clearly unsatisfactory <input type="checkbox"/>	

* Banding is 'capped' at clear evidence for the assessment of this criterion

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Applicant : _____ Faculty/Department : _____

Teaching Criterion

There must be sustained excellence in teaching with reference to: course development and innovation; and the delivery of teaching including, as appropriate, lecturing, conducting seminars, supervising undergraduate and graduate students, and directing studies, (if applicable). 'Sustained excellence in teaching' may be interpreted as consistently excellent performance across a range of teaching and teaching-related activity.

Comment

Outstanding evidence	<input type="checkbox"/>	
Strong evidence	<input type="checkbox"/>	
Clear evidence	<input type="checkbox"/>	
Insufficient evidence	<input type="checkbox"/>	
Clearly unsatisfactory	<input type="checkbox"/>	

General Contribution Criterion

There must be an effective contribution to the subject other than in teaching and research. This may include administration and, where appropriate, management of research groups and the creation and management of multi- institutional/national/international research facilities. It may also include contributions to the subject made more widely, for example, widening participation activity and the design and delivery of outreach programmes, also editorial work, and clinical work (if applicable).

Comment

Outstanding evidence	<input type="checkbox"/>	
Strong evidence	<input type="checkbox"/>	
Clear evidence	<input type="checkbox"/>	
Insufficient evidence	<input type="checkbox"/>	
Clearly unsatisfactory	<input type="checkbox"/>	

Signed: _____ Date: _____
 Chair of the General Board's Senior Academic Promotions Sub-Committee