**FINAL PROBATION ASSESSMENT FORM FOR ACADEMIC STAFF**

(Research and Teaching Academic Career Pathways Scheme)

Individuals involved in the probationary process are responsible for maintaining the confidentiality of the information in this document, for the purpose of this process.

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| Name of probationer | Role title  | Faculty / Department  |
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| --- | --- | --- |
| Date of appointment | Duration of probationary period  | Date of review |
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| Name of Head of Institution |
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| **Final overall assessment** of performance by Head of Institution against the following criteria: |
| Research |  |
| Teaching and/or researcher development(including examination) |  |
| An effective contribution of service to the University and to the academic community beyond the University. Promotes collegiality and engenders a culture of mutual respect. |  |
| Clinical activity in the relevant NHS Trust / Body role *(only relevant to academics in the School of Clinical Medicine and clinical academics in other Schools)* |  |

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| Outcome of assessment *(select as appropriate)* |
| **Confirm appointment** |[ ]  **Recommend** **extension of probationary period** to Selection Committee |[ ]  **Recommend non-confirmation** **of appointment** to Selection Committee |[ ]
| Recommended period of extension (if relevant) | Date: |
| Signature of Head of Institution |  | Date |  |

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| Probationer comments |  |
| Signature of probationer |  | Date |  |