# Employer letter (3 year Global Talent route)

**Instructions:**

* **Departments should complete this letter with the required information.**
* **The letter must be signed, dated and issued on University headed paper.**
* There is no minimum salary level for applicants currently holding a Global Talent visa. However, they must have earned money in their expert field during their current period of permission.
* A list of absences is not required.
* For further guidance on using this letter, please contact the HR Compliance Team.
* Please see Appendix B: Sponsor/employer letter (5 year Skilled Worker route) for the letter to accompany applications under the 5 year Skilled Worker route.
* An employer letter is not required for the 10 year long residence route.

**To whom it may concern**

Date

Dear Sir/Madam

I am writing this letter in support of name’s application for indefinite leave to remain in the United Kingdom.

I confirm that name has been an employee of the University of Cambridge since start date. Their current job title is job title, and current salary is £annual salary per annum.

I confirm that name was granted their initial Global Talent application using an endorsement and has earned money in the UK during their last period of permission in the field in which they were previously endorsed.

IF PROVIDING PAYSLIPS The payslips submitted by name as part of their ILR application are a genuine record of their earnings.

I trust that this letter is satisfactory for your purposes. However, should you have any queries in relation to the above, please do not hesitate to contact me.

Yours faithfully,

Signature

Name

Contact details