

Senior Researcher Promotions

Personal Statement by the Applicant

Application for promotion from 1st October 2020 to the post of: *(please tick one)*

Principal Research Associate ☐

Director of Research ☐

Name: _____

Faculty / Department / Institute: _____

Please attach to this form a statement, not exceeding 1,000 words including annotations (a word count should be provided at the end of the statement). Please provide evidence in the statement to highlight how you meet the evaluative criteria detailed below. The statement should provide information regarding achievements since the last promotion, if applicable.

If you believe that contextual factors should be taken into consideration when assessing your application, please ensure that you provide details, including the impact these have had on your ability to carry out your duties, in the attached annex.

Evaluative Criteria

Applications for promotion to Principal Research Associate or Director of Research will be considered on the basis of:

- Research/Scholarship
- General Contribution

Evidence must be submitted to demonstrate a significant and sustained contribution in both areas.

Principal Research Associate

Research/Scholarship

The applicant must clearly demonstrate that they are recognised at an international level for the advancement of their area of research and that their current potential will lead to continued achievement in research. This will be judged by reference to:

- International reputation and peer recognition
- Innovativeness and originality of research
- Contribution to the advancement of knowledge
- Strategy for maintenance and development of future research
- Successful collaboration with other research teams/institutes
- Established record of securing external research funding.

General Contribution

The applicant must clearly demonstrate a wider contribution to their institution or team other than in research, to the University and, where appropriate, to external individuals and organisations. This may include (but is not limited to):

- Contribution to management or administrative tasks/duties that enable the achievement of the University's and/or Institution's wider goals and aims
- Contribution to the development of the research base through activities that develop early career researchers e.g. PhD and Post-Doctoral research training and/or supervision, mentoring etc.
- Activities that contribute to knowledge transfer and engagement with broader communities including business, the public sector and the wider society e.g. through informing public policy, consultancy, intellectual property, commercialisation activities, public outreach activities etc.
- Effective management of a research group(s) that maximise the contribution of the individuals within the group and the group as a whole.
- Clinical duties, participation in regional and national medical education or veterinary education committees and other bodies concerned with undergraduate and postgraduate medical and veterinary education
- Teaching duties for a college or colleges.

Director of Research

Research/Scholarship

The applicant must clearly demonstrate that they are a recognised leader in the advancement of their subject in the international field and that they will continue to do so. This will be judged by reference to:

- International reputation and peer recognition
- Innovativeness and originality of research
- Leadership of, and seminal contribution to, the advancement of knowledge
- Strategy for maintenance and development of future research
- Leadership of successful and impactful collaborations with other research teams/institutions where appropriate
- Exceptional record of gaining external research funding

General Contribution

The applicant must clearly demonstrate a wider contribution to their institution or team other than in research, to the University and, where appropriate, to external individuals and organisations. This may include (but is not limited to):

- Contribution to management, leadership or administrative tasks/duties that enable achievement of the University's and/or Institute's wider goals and aims.
- Significant contribution to the development of the research base through activities that develop early career researchers e.g. PhD and Post-Doctoral research training and/or supervision, mentoring etc.
- Activities that contribute to knowledge transfer and engagement with broader communities including business, the public sector and the wider society e.g. through informing public policy, consultancy, intellectual property, commercialisation activities, public outreach activities etc.).
- Effective management of a research group(s) that maximises the contribution of the individuals within the group and the group as a whole.

- Clinical duties, participation in regional and national medical and veterinary medical education committees and other bodies concerned with undergraduate and postgraduate medical and veterinary education
- Teaching duties for a college or colleges.

Signed Declaration:

I attach a completed application for promotion. I confirm that before preparing my application I have sought the advice of my Head of Institution or nominated deputy.

☐ I would like to receive my outcome letter by personal email.

The email address to be used is as follows

Signed: _____ Date: _____

Word count of attached Personal Statement: _____

Contextual Factors

The statement should not exceed 500 words (please use a separate sheet if necessary)

Please provide details of any and all personal circumstances that you wish to be taken into consideration when evaluating your research/scholarship or general contribution (for example, caring responsibilities, periods of maternity/paternity/adoption leave, bereavement, ill health or injury, or disability), giving details of this impact on your duties.

Any individual declaring a health or disability issue may wish to provide a current occupational health assessment where appropriate.

The information you provide will be taken into account by the promotions committees when assessing your case. (This Annex will not form part of the applicant documentation sent to referees.)

If you have concerns about disclosing details of your personal circumstances because of its sensitive nature, please contact your HR Business Manager for advice on how to proceed.